

STATUTORY INSTRUMENTS

2026 No.....

THE TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (ADMISSION OF STUDENTS AND TRAINEES TO TVET PROVIDERS) REGULATIONS, 2026

Arrangement of Regulations

Regulation

PART I - PRELIMINARY

1. Citation
2. Interpretation
3. Application of Regulations
4. Principles governing admission to TVET provider

PART II- ADMISSIONS REQUIREMENTS

5. Institutional responsibility for admissions
6. Appeal on admissions
7. Admissions capacity of TVET provider
8. Admission to basic competence certificate
9. Admission to national artisan certificate course
10. Admission to national craftsman certificate course
11. Admission to national technician diploma
12. Admission of trainees for TVET trainers programme

PART III — ADMISSION PROCEDURES

13. Vacancies under TVET programmes and courses
14. Application for admission to TVET provider
15. Application fees
16. Admission decision
17. Publication of admission list
18. Prohibition of admission of unqualified person
19. Right of appeal

SCHEDULES

Schedule 1 - Currency Point

Schedule 2 - Application Form for Admission to a TVET programme or course

Schedule 3 - Fees

STATUTORY INSTRUMENTS

2026 No...

The Technical and Vocational Education and Training (Admission of Students and Trainees to TVET Providers) Regulations, 2026

(Under section 119 of the Technical and Vocational Education and Training Act, 2025, Act 3 of 2025).

IN EXERCISE of the powers conferred upon the Minister by section 119 of the Technical and Vocational Education and Training Act, 2025, these Regulations are made this day of, 2026.

PART I - PRELIMINARY

1. Citation

These Regulations may be cited as the Technical and Vocational Education and Training (Admission of Students and Trainees to TVET Providers) Regulations, 2026.

2. Interpretation

In these Regulations, unless the context otherwise requires—

“Act” means the Technical and Vocational Education and Training Act, 2025;

“committee” means the admissions committee established under regulation 6 (2);

“Council” means the Technical and Vocational Education and Training Council established under section 4 of the Act;

“core subject” means a subject without which an applicant may not be admitted to the occupational field;

“currency point” has the value assigned to it in Schedule 1 to these Regulations;

“employer” means a person who is actively engaged in practice or production in the industry or sector that employs an artisan, a craftsman, a technician, a technologist, a nurse, a midwife or an allied health professional;

“minimum entry requirements” means the minimum academic or competency qualifications required for admission to a TEVT programme or course;

“Minister” means the minister responsible for TVET;

“relevant subject” means a subject that directly supports the acquisition of competence in the occupational field;

“TVET” means technical and vocational education and training.

3. Application of Regulations

(1) Subject to subregulation (1), these Regulations apply to admission of students and trainees who are applying for admission to a TVET provider to study or train in any of the following fields-

- (a) technology education and training;
- (b) business education and training;
- (c) agriculture education and training;
- (d) home science education and training; or
- (e) sports education and training.

(2) These Regulations do not apply to students and trainees who are applying for admission to a TVET provider to undertake TVET programmes or courses in the field of health science education and training.

4. Principles governing admission

The admission of students and trainees by TVET providers shall be based on the following principles –

- (a) equity and accessibility;
- (b) merit and competence;
- (c) recognition of prior learning and experiential knowledge;
- (d) alignment with the TVET qualifications framework;
- (e) transparency and accountability in admission decisions;
- (f) labour market relevance;
- (g) progression and permeability of learning pathways;
- (h) industry participation in admission standards;
- (i) quality assurance and regulatory oversight; and
- (j) evidence-based skills planning.

PART II- ADMISSION REQUIREMENTS

5. Institutional responsibility for admissions

(1) The management of a private TVET provider shall be responsible for admitting students or trainees in the private TVET provider in accordance with these Regulations.

- (2) A public or Government grant-aided TVET provider shall establish an admissions committee, which shall be responsible for admissions of students or trainees in the public or Government grant-aided TVET provider.
- (3) The committee referred to in subregulation (2) shall be comprised of –
- (a) the chairperson of the committee appointed by the principal, chief head trainer or head trainer of the public or Government grant-aided TVET provider, as the case may be;
 - (b) the registrar, in the case of a college, or a person assigned to register students or trainees in the case of a vocational training institute or skills development center, who shall be the secretary of the committee; and
 - (c) three members appointed by the principal, chief head trainer or head trainer of the public or Government grant-aided TVET provider, as the case may be, from among the staff of the TVET provider with expertise in the TVET programmes subject to the admission.
- (4) A person is not qualified to be appointed as a chairperson of the committee under subregulation (3) (a), unless the person is an employer.
- (5) The admissions committee or management of the private TVET provider shall comply with these Regulations while processing and considering admissions of students or trainees in a TVET provider.

6. Appeal on admissions

- (1) The Ministry responsible for TVET shall coordinate and exercise oversight over admissions committees established by private and public or Government grant-aided TVET providers.
- (2) Without prejudice to subregulation (1), Ministry responsible for TVET shall-
- (a) hear and determine appeals arising from admissions committees;
 - (b) transfer a student or trainee from one public or Government grant-aided TVET Provider to another, where necessary;
 - (c) ensure that admissions to TVET programmes are conducted in accordance with the TVET qualifications framework and these Regulations.

7. Admissions capacity of TVET provider

- (1) The Council shall prescribe the admissions and intake capacity for a specific TVET programme or a course applicable to a TVET provider at the time of accreditation of the TVET provider to offer a TVET programme or course for the purposes of admissions.
- (2) The Council shall publish a list of all TVET providers with the corresponding accredited TVET programmes or courses and the admissions or intake capacity for each accredited TVET programme or course to guide the admissions of students or trainees under these Regulations.

8. Admission to basic competence certificate

The minimum entry requirement of a student or trainee for admission to a basic certificate of competence shall be a copy of the national identification card and a recommendation letter from the Local Council I chairperson of the area of residency of the student or trainee.

9. Admission to national artisan certificate course

- (1) The minimum entry requirements for admission to a national artisan certificate course shall be —
 - (a) a copy of the national identification card;
 - (b) a recommendation letter from the chairperson of the Local Council I of the area of residency of the applicant;
 - (c) proof of ability of the applicant to read, write and express himself or herself either in English, Kiswahili or any other language of instruction which the TVET provider has training capacity;
 - (d) a certificate of competence; and
 - (e) sufficient knowledge and skill in any trade as verified by the trainer.
- (2) Notwithstanding subregulation (1), a person holding a certificate of competence issued by an accredited institution or a Primary Leaving Examination certificate may be admitted to an artisan certificate programme.

10. Admission to national craftsman certificate course

The minimum entry requirements for admission to a TVET provider to pursue a national craftsman certificate course shall be —

- (a) a national artisan certificate issued by a TVET Assessment Board or its equivalent;
- (b) a national artisan certificate 1 issued by a TVET Assessment Board or its equivalent;
- (c) a Uganda Certificate of Education issued by the Uganda National Examinations Board;
- (d) an award granted through recognition of a prior learning system; or
- (e) an award granted through the credit accumulation and transfer system.

11. Admission to national technician diploma

A person shall be eligible for admission to a TVET provider to pursue a national technician diploma if that person either —

- (a) holds a national craftsman certificate or its equivalent;
- (b) has undertaken and passed an assessment through a prior learning system or a credit accumulation and transfer system, or its equivalent to a level of competence level 3; or
- (c) holds a Uganda Advanced Certificate of Education issued by the Uganda National Examinations Board with at least one principal pass in the core subjects and two subsidiary passes or a related project, or its equivalent as specified in the TVET qualifications framework.

12. Admission of trainees for TVET trainers programme

(1) A person shall be eligible for admission to a TVET provider to pursue a TVET trainers programme if that person—

- (a) possesses a relevant occupational or technical qualification in the field in which he or she intends to train in;
- (b) possesses a relevant occupational qualification at least one level above the level of training the person intends to deliver, aligned to the TVET qualifications framework;

- (c) demonstrates verified occupational competence and practical industry experience in the trade or profession for which trainer preparation is sought as evidenced by prior employment recognised through the system of recognition of prior learning, apprenticeship completion, or recognised occupational certification;
 - (d) satisfies the minimum academic and professional requirements prescribed by the Council;
 - (e) demonstrates aptitude for training, mentoring, or skills transfer, as assessed through interviews, practical demonstrations, or other assessment mechanisms; and
 - (f) meets any additional competency or aptitude requirements, including communication, instructional capability, and professional conduct, as prescribed by the Council.
- (2) The admissions committee of the public or Government grant aided TVET provider shall, in determining eligibility for admission referred to under subregulation (1), ensure that —
- (a) the applicant possesses current industry-relevant technical competence;
 - (b) the applicant demonstrates professional integrity and suitability to work in a training environment; and
 - (c) the applicant is capable of undertaking andragogical training and instructional practice.

PART III — ADMISSION PROCEDURES

13. Vacancies under TVET programmes and courses

- (1) The Permanent Secretary shall, in consultation with the admissions committee of the public or Government grant-aided TVET provider announce vacancies available under different TVET programmes or courses in accordance with a human development plan and skills gaps identified by the sector skills expert committees.
- (2) The management of a private TVET provider shall announce vacancies available under different TVET programmes or courses in accordance with a human

development plan and skills gaps identified by the sector skills expert committees.

- (3) The vacancies referred to under subregulations (1) and (2) shall be published in a newspaper of wide circulation

14. Application for admission to TVET provider

- (1) A person seeking admission to a TVET programme or course advertised by a TVET provider shall apply–
- (a) to the chairperson of the admissions committee, in the case of a public or Government grant-aided TVET provider; or
 - (b) to the management of the private TVET provider,
- (2) An application shall be made within the time specified in the advert calling for applications for admission.
- (3) The application referred to in subregulation (1) shall be in the Form set out in Schedule 2 to these Regulations.
- (4) The admissions committee or the management of the private TVET provider may subject an applicant to an interview or practical assessment to ascertain possession of competencies for the admission to a TVET programme or course.

15. Application fees

The application referred to in regulation 14 shall be accompanied by proof of payment of the application fees set out in Schedule 3 to these Regulations.

16. Admission decision

- (1) An admissions committee or management of a private TVET provider shall admit a student or trainee to a particular programme or course based on –
- (a) a fair, transparent, merit-based, and documented evaluation of the applicant's qualifications, occupational competence, professional experience, and suitability for instructional roles in the TVET system; and
 - (b) the TVET qualifications framework.

- (2) The admissions committee or the management of the private TVET provider shall consider an application for admission to a TVET programme or course in accordance with these Regulations and provide affirmative action to marginalised groups based on gender, age, disability in accordance with article 32 of the Constitution.
- (3) The admissions committee or the management of the private TVET provider shall, in writing, make and record the admission decision, indicating—
 - (a) the outcome of the application as to whether the student or trainee is admitted or not;
 - (b) the reasons for acceptance or rejection of the admission; and
 - (c) any conditions attached to the admission, if any.
- (4) The admissions committee or the management of the private TVET provider shall communicate an admission decision to the applicant at least seven working days before the beginning of the TVET programme or course and shall provide applicant with information regarding any appeal procedure available under these Regulations.

17. Publication of admission list

The admissions committee or the management of the private TVET provider shall publish the names of the persons admitted on the notice boards of the respective TVET providers and on any other platform as the TVET provider may determine.

18. Prohibition of admission of unqualified person

- (1) A TVET provider that admits a person to a TVET programme or course in contravention of the minimum admission requirements prescribed under these Regulations commits an offence and is liable, on conviction, to a fine not exceeding five hundred currency points or imprisonment not exceeding ten years, or both.

19. Right of appeal

- (1) A person aggrieved by the admission decision of the admissions committee or management of a private TVET provider made under these Regulations may, within fifteen days from the date of the publication of the admissions list, appeal to the Permanent Secretary in the Ministry responsible for TVET.

- (2) The appeal referred to in sub-regulation (1) shall be in writing and shall—
 - (a) specify the details of the decision being appealed against;
 - (b) specify the grounds upon which the appeal is based;
 - (c) specify any supporting documentation or evidence to be relied upon by the appellant; and
 - (d) be accompanied by proof of payment of the fee prescribed in Schedule 3 to these Regulations.
- (3) Upon receipt of the appeal, the Permanent Secretary in the Ministry responsible for TVET shall—
 - (a) review the admission decision and the grounds of appeal;
 - (b) verify whether the admission procedures and requirements prescribed under these Regulations were properly applied; and
 - (c) make a determination to confirm, vary, or set aside the admission decision.
- (4) The decision of the admissions appeal committee made under subregulation (3), shall be final.

SCHEDULES

Regulation 2

Schedule 1

CURRENCY POINT

A currency point is equivalent to twenty thousand shillings.

Schedule 2

Regulation 15(2)

**APPLICATION FORM FOR ADMISSION TO A TVET
PROVIDER/PROGRAMME OR COURSE**

*Complete this Form in **BLOCK LETTERS**.*

Serial / Reference No.:	Attach one (1) recent passport-size photograph
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SECTION A: PROGRAMME APPLIED FOR

Name of TVET provider or institution:	
Category of TVET provider to which the applicant is applying:	☐ public ☐ Government grant-aided TVET provider ☐ private TVET provider <i>(Tick as applicable)</i>
Programme or course applied for:	
Occupational field or cluster:	
Intake or academic year:	

Level applied for (*tick one*):

☐ basic Certificate of Competence	☐ national artisan certificate course	☐ national technician diploma
☐ TVET Trainer Programme	☐ any other TVET course (specify details)	☐ any other TVET Programme (specify details)

Mode of study (*tick as applicable*):

☐ Full-time	☐ Part-time	☐ Day	☐ Boarding
☐ In-service or Apprenticeship		☐ Recognition of Prior Learning	

SECTION B: PERSONAL PARTICULARS OF APPLICANT

Surname:	
Given name(s):	
Sex:	☐ Male ☐ Female
Date of birth (dd/mm/yyyy):	
Nationality:	
National Identification Number (NIN):	
District / place of birth:	

Home district, county, sub-county or village:	
Postal address:	
Telephone (mobile):	
E-mail address:	
Person with a disability	☐ Yes ☐ No
If yes, specify the nature of disability and any support required:	

SECTION C: PARENT / GUARDIAN / NEXT OF KIN

Name	
Relationship to applicant	
Occupation	
Telephone	
Postal or physical address	

SECTION D: ACADEMIC QUALIFICATIONS

Examination / award	Awarding body	Index / Reg. No.	Year	Grade / result / points
P.L.E.				
U.C.E. (O-Level)				
U.A.C.E. (A-Level)				
Artisan, Craft or other				

Applicants should give a detailed breakdown of subjects and grades on the reverse of this Form or on an attached sheet.

SECTION E: OTHER TRAINING, WORK EXPERIENCE AND PRIOR LEARNING

Training / qualification	Institution / employer	Duration (from – to)	Award / competence

Applicants seeking admission through recognition of prior learning shall attach a portfolio of evidence and any trade test or occupational assessment certificates.

SECTION F: DOCUMENTS ATTACHED (tick as applicable)

☐ Certified copies of academic certificates or transcripts	☐ Copy of National ID or recommendation letter
☐ Two (2) recent passport-size photographs	☐ Proof of payment of application fee
☐ Trade test or recognition of prior learning evidence	☐ Others (specify):

SECTION G: DECLARATION BY APPLICANT

I declare that the information given in this Form is true and correct to the best of my knowledge and belief. I understand that giving false or misleading information may lead to the rejection or cancellation of my admission.

Signature of applicant	Date

SECTION H: DECLARATION BY PARENT / GUARDIAN

(Where the applicant is below 18 years)

Name of parent / guardian	
Signature	Date

SECTION I: FOR OFFICIAL USE ONLY

(To be completed by the admissions committee or the management of the TVET provider)

Application received on:	
Received by (name):	
Application fee receipt No.:	
Eligibility verified:	☐ Meets minimum requirements ☐ Does not meet requirements
Admission points scored:	
Interview or practical assessment score:	
Recommendation:	☐ Admit ☐ Reject ☐ Waitlist
Remarks or conditions:	
Name of admitting officer or Chairperson	
Signature	Date and official stamp

Note:

- 1. Attach certified copies of the required academic and professional certificates and transcripts.*
- 2. Attach proof of payment of the application fee.*
- 3. An incomplete application or one submitted after the deadline may be rejected.*

FEEES**PART A: APPLICATION FEES BY PROGRAMME LEVEL**

S/N	Corse, programme or level	Fee (Ug Shs.)
1.	Basic Certificate of Competence	10,000
2.	National artisan certificate	20,000
3.	National technician diploma	40,000
4.	TVET Trainer Programme	60,000
5.	Any other TVET Programme or course	30,000

PART B: OTHER ADMISSION-RELATED FEES (WHERE APPLICABLE)

	Item	Fee (Ug Shs.)
6.	Late application (per application)	20,000
7.	Change of programme or course after submission of application	10,000
8.	Appeal against an admission decision	20,000
9.	Verification or equation of foreign qualifications	40,000
10	Replacement of an admission letter	10,000

Cross References

Constitution

DR. JOHN C. MUYINGO*Acting Minister of Education and Sports*