

S/No.



Attach one recent colored Passports photo

MINISTRY OF EDUCATION AND SPORTS

TVET APPLICATION FORM FOR ADMISSIONS INTO NATIONAL CERTIFICATE AWARDDING INSTITUTIONS FOR 2025

Preamble:

- i. This form is intended for applicants wishing to pursue National Certificate under the TVET system.
ii. Application forms can be obtained from TVET institutions, City/Municipal/District Education Offices, Ministry of Education and Sports Headquarters – TVET Operations and Management department and Ministry websites tvet.go.ug and www.education.go.ug.
iii. This form MUST be completed in duplicate and returned to any to any Government Institution for those interested in government sponsorship or scanned as a .pdf and submitted to lazakeh.galabuzi@education.go.ug by 10th, March 2025.
iv. For more details, contact; The Commissioner TVET Operations and Management, Ministry of Education and Sports, Legacy Towers 3rd Floor Wing B, Kyadondo Road, Kampala- Uganda at +256764206348 or via email at: info.tvet@education.go.ug.

Note:

Applicants wishing to pursue National Certificates MUST attach;

- Photo copies of certificates/result slips/transcripts,
- A copy of National Identity Card (for 18 years and above) or an Identification from the previous institutions (for below 18 years)
- A Copy(ies) of appointment/ contract/recommendation of relevant work experience (if any) and
- A Copy of Birth Certificate
v. Persons with disabilities, and those from vulnerable categories and at-risk population such as females, urban poor, fishing communities, and others are encouraged to apply
vi. Those who had filled UNEB forms and selected TVET as their 1st Choice should also apply and indicate their choices clearly

SECTION A: Particulars of applicant (To be completed in capital letters by Applicant)

- 1. Names Surname Others names
2. NationalityDate of Birth Sex
3. Home District County
Sub-county..... Religious Affiliation (Optional).....

4. Physical Address:

Parish Village.....Telephone Contact.....
Parent/Guardians Name..... Telephone Contacts.....
Parent/Guardian NIN

SECTION B: Educational Background (To be completed by Applicant)

a. PLE results

Name of School Year of sitting.....
Index Number.....Total Aggregates..... Division

Fill in the details

S/N	Subjects	Grade		Subject	Grade
1.			4.		
2.			5.		
3.			6.		

b. O' Level: UCE results

Name of School Year of sitting.....
Index Number.....Total Aggregates..... Division

Fill in the details

S/N	Subjects	Scores	S/N	Subjects	Scores
1.			7.		
2.			8.		
3.			9.		
4.			10.		
5.			11.		
6.			12.		

c. Technical School/Community Polytechnics: UJTC/UCPC results

Name of Institution..... Year of sitting.....
Course Name

Index Number..... Grade

Fill in the details

S/N	Course Subjects	Scores	S/N	Course Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

d. Any other Qualification(s)

Name of Educational/awarding Institution/University

Course Name

Year of sitting.....Reg Number..... Class of Grade

Fill in the details

S/N	Course unit/Subjects	Scores	S/N	Course unit/Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

Name of Educational Institution/University

Course Name

Year of sitting.....Reg Number..... Class of Grade

Fill in the details

S/N	Course unit/Subjects	Scores	S/N	Course unit/Subjects	Scores
1.			6.		
2.			7.		
3.			8.		
4			9.		
5			10.		

SECTION C: Relevant work Record (if any) (To be completed by Applicant)

S/N	Organization/Employer/ Self Employment	Post Held	Period

5. Chronic Disease/Disability (if any)

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6. Choice of Course(s) (select from the attached list)

First Choice

Second Choice

Third Choice

b) Briefly explain the reason for choosing the Course(s) you have selected.

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7. Choices of TVET Institutions (select from the attached list)

First Choice

Second Choice

Third
Choice.....

8. Declaration

I _____ declare that to the best of my knowledge, the information provided above is correct.

Signature: Date:

Note: Falsification of information can lead to cancellation of the offer and prosecution in the courts of law.

SECTION D: FOR OFFICIAL USE ONLY

The committee has vetted and recommended that the applicant:

i. Be admitted on: - Government Private

Course.....

Institution

ii. Not be admitted; reasons

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Head of Selection Team

Signature and Date

Other Remarks:

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Centre Supervisor

Signature and Date