



Republic of Uganda

MINISTRY OF EDUCATION AND SPORTS

INVITATION FOR BIDS

FOR

SUPPLY OF FUELS, OILS AND LUBRICANTS TO MINISTRY OF EDUCATION AND SPORTS. REF NO: MoES/SUPLS/2024-25/00039

1. The Government of the Republic of Uganda through Ministry of Education and Sports has allocated funds to be used for the Procurement of Fuels, Oils and Lubricants.
2. The Entity invites sealed bids from eligible bidders for the provision of Fuels, Oils and Lubricants.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. This procurement is reserved for Local and Resident Providers; Foreign Providers are not eligible to participate as per PPDA Guidelines on Reservations Schemes to promote local Content in Public Procurement
5. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 9:00 am to 5:00pm.
6. Bidding documents in English may be purchased by interested bidders on submission of a written application to the address below at 8(a) upon payment of a non-refundable fee of UGX: 100,000 (One hundred thousand Uganda Shillings only). The method of payment will be through obtaining a Bank Payment Advise Form from the cashier on 5th Floor, Room 5.04, Embassy House and pay at the designated Bank with effect from 7 February, 2025, on presentation of proof of payment, bidding documents may then be collected from the Procurement and Disposal unit Room 3.7 with effect 7/02/ 2025.
7. Bids must be delivered to the address below at 8(a) at 11:00am on 27th February 2025. All bids must be accompanied with Bid Security of Sh 5,000,000/= . Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend on 28th February 2025 at the address given below at 8(a).
8. (a) Address for Inspection, issue, delivery and opening of documents

**Head Procurement and Disposal Unit
Ministry of Education and Sports
Street Address: Embassy House Parliament Avenue,
Plot 9/11 King George VI Way**

Tel office 256- 41- 252603
Town/City: Kampala
Postal Code: P.O Box 7063, Kampala
Country: Uganda

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	6 th February, 2025
b. Pre-bid meeting	14 th February 2025 at 10:00am
c. Bid closing date	28 th February , 2025
d. Evaluation process	<i>(Within 10 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).).</i>

PERMANENT SECRETARY