

S/No.



MINISTRY OF EDUCATION AND SPORTS

Attach one recent colored Passports photo

TVET APPLICATION FORM FOR ADMISSIONS INTO CERTIFICATE AWARDING INSTITUTIONS FOR 2025

Preamble:

- i. This form is intended for applicants wishing to pursue National Certificate and Uganda Community Polytechnic Certificate under the TVET system.
ii. This form can be obtained from the website of the Ministry of Education and Sports tvet.go.ug and www.education.go.ug, office of the District/Municipality/City Education Officer, Local Councils' Offices, TVET Institutions (list attached), and at the Ministry's Department of TVET Operations and Management, Legacy Towers Wing B, Floor 3.
iii. This form MUST be completed in duplicate and returned to any certificate awarding government TVET Institution or to any of the Regional Selection Centers i.e Bobi Community Polytechnic - Central in Kampala, Mbale Community Polytechnic - Eastern in Mbale city, and Kakiika Technical School - western in Mbarara and Bobi Community Polytechnic - Northern nearest to the Applicant or to lazakeh.galabuzi@education.go.ug not later than 31st January 2025.

Note:

Applicants wishing to pursue National Certificates or Uganda Community Polytechnic Certificates MUST attach;

- Photo copies of certificates/result slips/transcripts,
- A copy of National Identity Card (for 18 years and above) or an Identification from the previous institutions (for below 18 years)
- A Copy(ies) of appointment/ contract/recommendation of relevant work experience (if any) and
- A Copy of Birth Certificate
iv. Persons with disabilities, and those from vulnerable categories and at-risk population such as females, urban poor, fishing communities, and others are encouraged to apply
v. Those who had filled UNEB forms and selected TVET as their 1st Choice should also apply and indicate their choices clearly

SECTION A: Particulars of applicant (To be completed in capital letters by Applicant)

- 1. Names Surname Others names
2. NationalityDate of Birth Sex
3. Home District County Sub-county..... Religious Affiliation (Optional).....
4. Physical Address: Parish Village.....Telephone Contact..... Parent/Guardians Name..... Telephone Contacts..... Parent/Guardian NIN

SECTION B: Educational Background (To be completed by Applicant)

a. PLE results

Name of School Year of sitting.....
 Index Number.....Total Aggregates..... Division

Fill in the details

S/N	Subjects	Grade		Subject	Grade
1.			4.		
2.			5.		
3.			6.		

b. Any other Qualification(s)

Name of Educational/awarding Institution/University

.....

Course Name

Year of sitting.....Reg Number..... Class of Grade

Fill in the details

S/N	Course unit/Subjects	Scores	S/N	Course unit/Subjects	Scores
1.			4.		
2.			5.		
3.			6.		

SECTION C: Relevant work Record (if any) (To be completed by Applicant)

S/N	Organization/Employer/ Self Employment	Post Held	Period

5. **Chronic Disease/Disability (if any)**

.....

6. Choice of Course(s) (select from the attached list)

First Choice.....

Second Choice.....

Third Choice.....

b) Briefly explain the reason for choosing the Course(s) you have selected.

.....
.....
.....
.....

7. Choices of TVET Institutions (select from the attached list)

First Choice.....

Second Choice.....

Third Choice.....

8. Declaration

I _____ declare that to the best of my knowledge, the information provided above is correct.

Signature: Date:

Note: Falsification of information can lead to cancellation of the offer and prosecution in the courts of law.

SECTION D: FOR OFFICIAL USE ONLY

The committee has vetted and recommended that the applicant:

i. Be admitted on: - Government Private

Course.....

Institution

ii. Not be admitted; reasons

.....
.....

Head of Selection Team

Signature and Date

Other Remarks:

.....
.....

Centre Supervisor

Signature and Date