

## **Attachment 2:**

### **Application Guidance**

for

### **China MOFCOM Scholarship in Year 2024**

The 2024 China MOFCOM Scholarship (Academic year starts in September, 2024), sponsored by the Ministry of Commerce of the People's Republic of China, is a CHINA-AID scheme geared towards assisting developing countries in strengthening their human resource capacity by providing the platform for further studies in a wide range of areas.

There are totally 38 programs as listed in Attachment 1(Attachment 1-2024 List of China MOFCOM Scholarship Programs), and each applicant can only apply for one program. Detailed introduction and guidance of these programs can be found and downloaded at:  
<https://www.china-aibo.cn/en/info/1005/1422.htm>

#### **Part I. Application Procedures:**

##### **1. Read programs introduction and guidance documents**

China MOFCOM Scholarship is only available for applicants who would like to further their studies at post graduate level (Master and PhD). Please read the instructions carefully before registering for application.

##### **2. Online application**

All applicants are required to read the application guidance carefully, prepare the application

materials in strict accordance with its requirements, finish the online application at [www.campuschina.org](http://www.campuschina.org)(if required) and the university application website and complete all the application procedures.

\*Carefully read instructions for Chinese Government Scholarship Information System (CGSIS) at [www.campuschina.org](http://www.campuschina.org), and remember to choose Type B during the online application.

Find the corresponding agency number at “Attachment 1-2024 List of China MOFCOM Scholarship Programs”.

Wrong input at the CGSIS system once submitted cannot be withdrawn or edited and thus will result in failure of the scholarship application unless you re-apply using a new account. Please double check the input data and uploaded documents before completing your application.

### 3. Submit documents to the Embassy

All applicants, once nominated by the Ministry of Education and Sports, are required to submit the soft copies of the following documents (see Part II) to [traininguganda@163.com](mailto:traininguganda@163.com) by May 25th, 2024.

Late submission of the documents will not be processed.

### 4. Prepare for interview(online&offline) held by the Embassy

All applicants are to be interviewed by the Embassy. Please make sure you have registered the right contact information and prepare in advance.

## Part II. Document Submission for the Embassy via [traininguganda@163.com](mailto:traininguganda@163.com) by May 25th, 2024

\*Applicants are required to name the email as “2024MOFCOM Scholarship-Full Name”

**with all of the following documents as 9 separate attachments properly named as “Full Name-Document name”. All forms are expected to be in typed form (except for signature).**

**1. Application Form(s)**

The application form as required by the University and the CSC application form(if required by the University).

Make sure you have both submitted them online and downloaded the forms to send to the Embassy.

**2. Two recommendation letters (PDF)**

One from Head of the Department that the applicant works for; the other from a professor in the university that the applicant graduated from. Contact information of the one who recommends you should be included in the letter for further reference.

**3. Bachelor’s or Master’s Degree Certificate (PDF):**

It should be stamped by Ministry of Education and Sports or Ministry of Foreign Affairs as authentication;

**4. Academic Transcripts (PDF)**

It should be stamped by Ministry of Education or Ministry of Foreign Affairs as authentication;

**5. A Personal Statement consisting of the 7 following parts:**

- i. Brief Summary (of the basic information as required in the candidates information form and your corresponding competitiveness to the applied program;less than 1 page)
- ii. Family Background(hometown, parents career, marital status and others you deem important)
- iii. Education Background (in reverse chronological order and summarize only particular

achievements;1-2 page)

iv. Overseas Study/Training Experience (if any; in reverse chronological order and with summarized comments)

v. Concisely describe your work/study experience related with the applied program (please summarize only particular assignment/project and achievements i.e. publications, reports, awards, pragmatic results, etc., and indicate the period of time that you served on that particular assignment; links of any of the above achievements/works are encouraged to be added in this part)

vi. Study Plan or Research Proposal

vii. Attached CV

## 6. Foreigner Physical Examination Form (PDF)

\*Applicants must be both physically and mentally fit for overseas study and have none of the diseases or situations listed in the application guidance documents released by the universities.

\*Applicants are required to do the physical examination in any of the hospitals listed below and attach the **formal (not hand-written, with official stamp and signature of the hospital)**

**lab reports** required with the Foreigner Physical Examination Form:

China Friendship Hospital Naguru/Mulago National Referral Hospital

Kawempe National Referral Hospital/Kiruddu National Referral Hospital

Nsambya Hospital Kampala/Mbale Regional Referral Hospital

Yumbe Regional Referral Hospital/Soroti Regional Referral Hospital

Mubende Regional Referral Hospital/Lira Regional Referral Hospital

Jinja Regional Referral Hospital/Fortportal Regional Referral Hospital

Kabale Regional Referral Hospital/Arua Regional Referral Hospital

Hoima Regional Referral Hospital/Masaka Regional Referral Hospital

Mabarara Regional Referral Hospital

7. Passport photocopy (at least 18 months validity; Service or Diplomatic passport is not acceptable) (PDF, smaller than 10M)

8. Certificate of non-criminal record (Police Clearance) (PDF)

9. Candidates Information Form (Fill Attachment 3; submit the XLS version instead of PDF);

### **Part III. Notices**

1. Incomplete or late application will not be processed.
2. All documents submitted to the Embassy should be properly named to indicate the applicant's name and content of this document. Please do the same when drafting the email (title and content both) in case of being overlooked in the mailbox.
2. The Economic and Commercial Office of the Chinese Embassy in the Republic of Uganda is only responsible for recommending qualified and outstanding applicants, and the final admission decision will be made by the admission committees of the universities.
3. Any fraudulent or insufficient application documents will be excluded from the screening and even if the applicant has been accepted, he or she will forfeit his or her scholarship if the application is found fraudulent.

**Economic and Commercial Office**

**Chinese Embassy in Uganda**

**Kampala**