



**MINISTRY OF EDUCATION AND SPORTS
PROCUREMENT NOTICE
NATIONAL COMPETITIVE BIDDING (NCB)**



Corporate Consultancy

**REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES FOR PREPARATION OF
INFRASTRUCTURE DESIGNS & SUPERVISION, FOR EXPANSION & SUPPLEMENTARY
EQUIPPING OF EIGHT TECHNICAL INSTITUTES**

Procurement Ref: OFID-MOES/SRVCS/18-19/00202

Introduction:

1. The Government of Uganda (GOU), represented by the Ministry of Finance, Planning and Economic Development (MOFPED), has secured financial assistance from the OPEC Fund for International Development (OFID) towards the cost of Phase II of the Vocational Education (VE) Project, under OFID Loan Agreement No. 4976P. Government intends to apply part of the proceeds of this financial assistance to eligible payments under the contract for which this Procurement Notice is issued. The Executing Agency for the Project is the Ugandan Ministry of Education & Sports.

2. The overall objective of the contract is to provide competent **architectural and engineering design and construction supervision consultancy services**, for the expansion and additional equipping of eight (8) technical institutes that were established under Phase I of the VE Project. The eight (8) project sites include **1. Ogolai Technical Institute** (in Amuria District), **2. Buhimba Technical Institute** (in Kikube District), **3. Nawanyago Technical Institute** (in Kamuli District), **4. Lwengo Technical Institute** (in Lwengo District), **5. Sasiira Technical Institute** (in Nakasongola District), **6. Basoga Nsadhu Memorial Technical Institute** (in Namutumba District), **7. Kilak Corner Technical Institute** (in Pader District) and **8. Lokopio Hills Technical Institute** (in Yumbe District).

Eligibility and Selection Criteria

3. In addition to specific other guidance on the subject procurement process, the RFP dossier contains the detailed eligibility, evaluation and selection criteria to be applied. In particular, eligibility is open to national firms, either as sole bidders or in joint venture/association with other national or international firms. Bidders must however meet the following minimum criteria to qualify for contract award.

- Minimum average relevant portion of turnover over the last three (3) years of US\$ 200,000.
- At least two (2) successfully executed similar consultancy service contracts in the last seven (7) years, with minimum value of the respective bid price.

The **Quality and Cost Based Selection (QCBS)** mode will be applied.

The Request for Proposals Dossier

4. Interested bidders may obtain further information and inspect the RFP dossier at the Ministry address given below, on working days between 09:00hrs and 15:00hrs.

**The Head, Procurement and Disposal Unit,
Ministry of Education and Sports,
Floor 3 Room 3.7, Embassy House, King George VI Way,
P.O. Box 7063, Kampala (Uganda)**

5. Bidders may purchase the RFP dossier upon submission of a written application to the address above (including bidder's full contact details) and payment of a non-refundable fee of UGX 300,000 (Uganda Shillings Three Hundred Thousand only). Bidders will be required to obtain bank payment advice forms from the Ministry Cashier on 5th Floor of Embassy House and

make payment at the designated bank. Hard copies of the RFP dossier may then be collected from the above address on presentation of proof of payment. Soft copies of the RFP dossier shall also be e-mailed to all confirmed bidders.

6. Selected pre-bid site visits will be conducted from 11th to 13th June 2019 and a pre-bid meeting/conference held on 19th June 2019. All participating bidders (or their representatives) are encouraged to attend the scheduled sites visits and meeting.

Bid Submission Deadline and Opening

7. Sealed bids satisfying the conditions of the RFP dossier must be delivered at the above address not later than **15.00hrs Local Time (LT) on 11th July 2019**. Late bids will be rejected. All bids must be valid for 120 days and be supported by a Bid Securing Declaration in the format provided in the dossier.

8. Bids received within the above time limit will be opened on the deadline date for bid submissions at 15.15hrs local time, at the address given at No. 4, in the presence of bidders' representatives who choose to attend. The planned schedule for this procurement is as follows:

No	Procurement Stage	Date	Time/Relevant Venue
1	Bid Notice	27-May-19	
2	Pre-bid site visits	11 to 13-Jun-19	3 of the 8 project sites
3	Pre-bid conference	19-Jun-19	10.00hrs LT, 7th Floor Embassy House
4	Last date for requesting clarifications	20-Jun-19	17.00hrs LT
5	Last date for issue of clarifications	30-Jun-19	17.00hrs LT
6	Deadline for bid submissions	11-Jul-19	15.00hrs LT
7	Bid validity deadline	08-Nov-19	
8	Technical Evaluation Report (TER)	01-Aug-19	
9	No-Objection to TER	15-Aug-19	
10	Combined Technical & Financial	12-Sep-19	
11	No-Objection to CTFER	03-Oct-19	
12	Contract signature	07-Nov-19	

**Alex Kakooza
Permanent Secretary**



**MINISTRY OF EDUCATION AND SPORTS
PROCUREMENT NOTICE
NATIONAL COMPETITIVE BIDDING (NCB)**



Individual Consultancy

**REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES FOR DEVELOPMENT OF EQUIPMENT
SPECIFICATIONS, INSTALLATION AND COMMISSIONING SUPERVISION AND TRAINING, FOR THE
EXPANSION & SUPPLEMENTARY EQUIPPING OF EIGHT TECHNICAL INSTITUTES**

Procurement Ref: OFID-MOES/SRVCS/18-19/00203

Introduction:

1. The Government of Uganda (GOU), represented by the Ministry of Finance, Planning and Economic Development (MOFPED), has secured financial assistance from the OPEC Fund for International Development (OFID) towards the cost of Phase II of the Vocational Education (VE) Project, under OFID Loan Agreement No. 4976P. Government intends to apply part of the proceeds of this financial assistance to eligible payments under the contract for which this Procurement Notice is issued. The Executing Agency for the Project is the Ugandan Ministry of Education & Sports.

2. The overall objective of the contract is to provide competent **TVET equipment specification, supervision and user-training consultancy services**, for the expansion and additional equipping of eight (8) technical institutes that were established under Phase I of the VE Project. The eight (8) project sites include **1. Ogolai Technical Institute** (in Amuria District), **2. Buhimba Technical Institute** (in Kikube District), **3. Nawanyago Technical Institute** (in Kamuli District), **4. Lwengo Technical Institute** (in Lwengo District), **5. Sasiira Technical Institute** (in Nakasongola District), **6. Basoga Nsadhu Memorial Technical Institute** (in Namutumba District), **7. Kilak Corner Technical Institute** (in Pader District) and **8. Lokopio Hills Technical Institute** (in Yumbe District).

Eligibility and Selection Criteria

3. In addition to specific other guidance on the subject procurement process, the RFP dossier contains the detailed eligibility, evaluation and selection criteria to be applied. In particular, eligibility is open to national firms, either as sole bidders or in joint venture/association with other national or international firms. Bidders must however meet the following minimum criteria to qualify for contract award.

- Minimum average relevant portion of turnover over the last three (3) years of US\$ 25,000.
- At least two (2) successfully executed similar consultancy service contracts in the last seven (7) years, with minimum value of the respective bid price.

The **Quality Based Selection (QBS)** mode will be applied.

The Request for Proposals Dossier

4. Interested bidders may obtain further information and inspect the RFP dossier at the Ministry address given below, on working days between 09:00hrs and 15:00hrs.

**The Head, Procurement and Disposal Unit,
Ministry of Education and Sports,
Floor 3 Room 3.7, Embassy House, King George VI Way,
P.O. Box 7063, Kampala (Uganda)**

5. Bidders may purchase the RFP dossier upon submission of a written application to the address above (including bidder's full contact details) and payment of a non-refundable fee of UGX 100,000 (Uganda Shillings One Hundred Thousand only). Bidders will be required to obtain bank payment advice forms from the Ministry Cashier on 5th Floor of Embassy House and

make payment at the designated bank. Hard copies of the RFP dossier may then be collected from the above address on presentation of proof of payment. Soft copies of the RFP dossier shall also be e-mailed to all confirmed bidders.

6. Selected pre-bid site visits will be conducted from **11th to 13th June 2019** and a pre-bid meeting/conference held on **19th June 2019** (see schedule below). All participating bidders (or their representatives) are encouraged to attend the scheduled sites visits and meeting.

Bid Submission Deadline and Opening

7. Sealed bids satisfying the conditions of the RFP dossier must be delivered at the above address not later than **15.00hrs Local Time (LT) on 11th July 2019**. Late bids will be rejected. All bids must be valid for 120 days and be supported by a Bid Securing Declaration in the format provided in the dossier.

8. Bids received within the above time limit will be opened on the deadline date for bid submissions at 15.15hrs local time, at the address given at No. 4, in the presence of bidders' representatives who choose to attend. The planned schedule for this procurement is as follows:

No	Procurement Stage	Date	Time/Relevant Venue
1	Bid Notice	27-May-19	
2	Pre-bid site visits	11 to 13-Jun-19	3 of the 8 project sites
3	Pre-bid conference	19-Jun-19	10.00hrs LT, 7th Floor Embassy House
4	Last date for requesting clarifications	20-Jun-19	17.00hrs LT
5	Last date for issue of clarifications	30-Jun-19	17.00hrs LT
6	Deadline for bid submissions	11-Jul-19	15.00hrs LT
7	Bid validity deadline	08-Nov-19	
8	Technical Evaluation Report (TER)	01-Aug-19	
9	No-Objection to TER	15-Aug-19	
10	Combined Technical & Financial	12-Sep-19	
11	No-Objection to CTFER	03-Oct-19	
12	Contract signature	07-Nov-19	

**Alex Kakooza
Permanent Secretary**