

## DEPARTMENTAL WORKPLAN FOR FY 2007/2008

### PHYSICAL EDUCATION AND SPORTS DEPARTMENT

SN	Activity	Key Output	Performance Indicators	Time frame
1.	Streamline policy on admissions to Public Universities and Tertiary Institutions under the special sports scheme.	Policy guidelines produced and distributed.	<ul style="list-style-type: none"> <li>• Number of students identified under the scheme.</li> <li>• Number of students admitted into the Universities and tertiary institutions.</li> </ul>	June 2008
2.	Carryout sensitization and dissemination of the National PE & S Policy.	<ul style="list-style-type: none"> <li>• Circulars to education institutions and other stakeholders.</li> <li>• Formation of PE &amp; S Working Group.</li> <li>• Coordination of all stakeholders.</li> <li>• Sensitisation of stakeholders within MoES, Social Services Committee of Parliament.</li> <li>• Production and distribution of the National PE &amp; S Policy.</li> <li>• Radio and TV talk shows.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of coordination meetings held.</li> <li>• Number of policy documents produced and circulated.</li> <li>• Number of sensitization seminars.</li> <li>• Number of radio and TV talk shows.</li> </ul>	June 2008

3.	Procurement, under IMU, of instructional materials and equipment for Physical Education and Sports.	<ul style="list-style-type: none"> <li>• List of equipment compiled.</li> <li>• Placing of orders.</li> </ul>	Equipment is procured and distributed to educational institutions and other stakeholders.	June 2008
4.	Monitoring and evaluation (M & E) of PE & S.	<ul style="list-style-type: none"> <li>• M &amp; E instrument produced and circulated to stakeholders.</li> <li>• M &amp; E plan.</li> <li>• M &amp; E reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of institutions using the instrument.</li> <li>• Number of institutions that received the instrument.</li> <li>• Number of stakeholders monitored and evaluated.</li> <li>• Number of reports produced.</li> </ul>	June 2008
5.	Harmonise policies on PE & S (i) Review NCS Act. (ii) Institute Statutory Instruments to regulate Nations Sports Bodies. (iii)Recast the National PE & S policy.	<ul style="list-style-type: none"> <li>• Reviewed draft NCS Act in place.</li> <li>• Draft Statutory instruments in place.</li> <li>• Recasted National PE &amp; S Policy in place.</li> </ul>	Number of harmonized documents.	June 2008
6.	Carryout a baseline survey and formation of a data bank.	<ul style="list-style-type: none"> <li>• Survey instrument produced and pretested.</li> <li>• Data collected and analysed.</li> <li>• Results of survey discussed at various fora.</li> </ul>	<ul style="list-style-type: none"> <li>• Easy availability of data.</li> <li>• Stakeholders using the data to make decisions.</li> <li>• Data bank in place.</li> </ul>	June 2008

7.	Develop guidelines (write-ups) on (i) Capacity building plan for PE & S. (ii) PE & S in centres of excellence. (iii) Rehabilitation of sports facilities. (iv) Financing (sponsorship) of sports activities. (v) A national recognition scheme for persons involved in PE & S.	Number of write up (guidelines) in place.	<ul style="list-style-type: none"> <li>• Use of the guidelines.</li> <li>• Number of stakeholders using the guidelines.</li> </ul>	June 2008
8.	Facilitate capacity building.	<ul style="list-style-type: none"> <li>• Number of capacity building seminars held/organized.</li> <li>• Number of persons attending the seminars.</li> <li>• Capacity building curriculum.</li> </ul>	Stakeholders benefiting from the persons.	June 2008
9.	Coordination of programmes <ul style="list-style-type: none"> <li>• Setting up of new facilities.</li> <li>• Rehabilitation of sports facilities.</li> <li>• Sports competitions for education institutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Coordination meeting.</li> <li>• Rehabilitated facilities.</li> <li>• New facilities set up.</li> <li>• Organisation of sports competitions.</li> <li>• Provision for tax component on sports equipment and materials.</li> <li>• Progress reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of meetings held.</li> <li>• Number of facilities rehabilitated.</li> <li>• Number of new facilities set up.</li> <li>• Number of sports competition coordinated.</li> <li>• Number of progress reports.</li> </ul>	June 2008
10.	Equipping the PE & S Department.	<ul style="list-style-type: none"> <li>• Procured equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Number of office</li> </ul>	June 2008

		<ul style="list-style-type: none"> <li>• An equipped resource centre.</li> </ul>	<p>equipment procured and received.</p> <ul style="list-style-type: none"> <li>• Number of items for the resource centre.</li> <li>• Fully operating office and resource centre.</li> </ul>	
11.	Support to National teams.	National teams supported.	<ul style="list-style-type: none"> <li>• Attendance at international meeting.</li> <li>• Performance at the international meetings.</li> <li>• Amount of funding to the teams.</li> <li>• Number of national teams supported.</li> </ul>	June 2008